

Date: **16 September 2013**  
Our ref: Governance & Audit/agenda  
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## **GOVERNANCE AND AUDIT COMMITTEE**

**25 SEPTEMBER 2013**

A meeting of the Governance and Audit Committee will be held at **7.00 pm on Wednesday, 25 September 2013 (Training at 6.30pm)** in the Council Chamber, Council Offices, Cecil Street, Margate, Kent.

### **Membership:**

Councillor Worrow (Chairman); Councillors: Binks, Campbell, Day, Lodge-Pritchard (Vice-Chairman), Moore, D Saunders, W Scobie and S Tomlinson

## **A G E N D A**

### **Item**

### **No**

1. **TRAINING PRESENTATIONS**

To receive a presentation from Nikki Morris, Business Support and Compliance Manager.

1a **ANNUAL GOVERNANCE STATEMENT**

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

'To receive any declarations of interest. Members are advised to consider the advice contained within the Declaration of Interest Form attached at the back of this Agenda. If a Member declares an interest, they should complete that form and hand it to the Officer clerking the meeting and then take the prescribed course of action.'

4. **MINUTES OF PREVIOUS MEETING** (Pages 1 - 10)

To approve the Minutes of the Governance and Audit Committee meeting held on 26 June 2013, copy attached.

5. **GOVERNANCE AND AUDIT COMMITTEE ACTION PLAN** (Pages 11 - 12)

6. **INTERNAL AUDIT PROGRESS REPORT** (Pages 13 - 36)

7. **AUDIT FINDINGS REPORT AND FINANCIAL RESILIENCE REPORT** (Pages 37 - 114)

8. **GRANT CERTIFICATION PLAN 2012/13** (Pages 115 - 124)

9. **QUARTERLY GOVERNANCE PROGRESS REPORT** (Pages 125 - 146)

10. **FINAL ANNUAL GOVERNANCE STATEMENT** (Pages 147 - 166)

Item  
No

Subject

11. **FINAL STATEMENT OF ACCOUNTS** (Pages 167 - 168)  
The Statement of Accounts is attached to the back of your agenda as a Supplementary agenda.
12. **TREASURY MANAGEMENT UPDATE FOR QUARTER 1, 2013** (Pages 169 - 178)
13. **REVISION TO FINANCIAL PROCEDURE RULES ON REPORTING OF BALANCE SHEET DEBTS** (Pages 179 - 182)

**Declaration of Interests Form**